

The Annual Quality Assurance Report (AQAR) of the Internal Quality Assurance Cell (IQAC)

2018-19

1. Profile of the College :

**Name and address of the College: Govt. College for Women,
Faridabad**

Sector 16- A, Faridabad (Haryana)

2. For Communication

Name	Telephone	Mobile No
Principal: Mrs. Namarta Sharma	0129-4074616, 0129-22846116	9810331824
Vice-Principal: Mrs. Amita	-do-	8076910796
Steering Committee Co-ordinator : Mrs. Ritika Gupta	-do-	9811754445

3. Telephone No: 0129-4074616

Email ID: principalgcwfbd@gmail.com

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2018-2019

I. Details of the Institution

1.1 Name of the Institution

Govt College For Women

1.2 Address Line 1

Sector 16-A

Address Line 2

Faridabad

City/Town

Faridabad

State

Haryana

Pin Code

121002

Institution e-mail address

principalgcwfbd@gmail.com

Contact Nos.

0129-4074616, 0129-2284616

Name of the Head of the Institution:

Namarta Sharma

Tel. No. with STD Code:

0129-2284616

Mobile:

9810331824

Name of the IQAC Co-ordinator:

Ms Ritika Gupta

Mobile:

9811754445

IQAC e-mail address:

principalgcwfbd@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

HRCOGN10262

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC(SC)/06/RAR/061 dated 1-5-2015

1.5 Website address:

www.highereduhry.com

Web-link of the AQAR:

<http://www.highereduhry.com/>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C++	65.20	2003	5 years
2	2 nd Cycle	B	2.49	2015	5 years
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

30.03.2009

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR _2008-09 submitted to NAAC on 13/01/2010
- ii. AQAR _2009-10 submitted to NAAC on 15/12/2012
- iii. AQAR 2010-11 submitted to NAAC on 15/12/2012 in old format
- iv. AQAR 2011-12 submitted to NAAC on 15/12/2012 in old format and on 17/05/2014 in new format
- v. AQAR 2012-13 submitted to NAAC on 10/05/2014 in old format and on 17/05/2014 in new format
- vi. AQAR 2013-14 submitted to NAAC on 14/01/2015 in new format
- vii. AQAR 2014-15 submitted to NAAC on 19/03/2016 in new format
- viii. AQAR 2015-16 submitted to NAAC on 30/10/2017 in new format
- ix. AQAR 2016-17 submitted to NAAC on 15/11/2017 in new format
- x. AQAR 2017-18 submitted to NAAC on 17/12/2018 in new format

1.9 Institutional Status

University State ☒ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☒ No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☐ Men ☐ Women ☒

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☒ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

1.10 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (Phys Edu) ☒

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☒

BJMC(journalism & mass comm.)

BTTM(Tourism Management)

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

Maharishi Dayanand
University, Rohtak

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

07

2.2 No. of Administrative/Technical staff

02

2.3 No. of students

02

2.4 No. of Management representatives

NA

2.5 No. of Alumni

02

2.6 No. of any other stakeholder and community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders:

No.	01	Faculty	04
Non-Teaching Staff	01	Alumni	01
Students		Others students	01

2.12 Has IQAC received any funding from UGC during the year? Yes ☐ No ☒

If yes, mention the amount

NA

2.13 Seminars and Conferences (only quality related) NIL

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

NA

2.14 Significant Activities and contributions made by IQAC

Collection and maintenance of record holding meetings for quality assessment improvement in infrastructure. Verify the API Scores of Assistant Professor for the next Grade.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1) Academically conducive environment to the student. 2) Infrastructure to be expanded to cater to the increasing number of students in various courses. 3) Extracurricular activities will be undertaken by various societies, clubs and cells so as to empower the students and enhance their skills. 4) To promote research and faculty development the faculties is to be encouraged by the chair to attend OC/RC/FDP/Seminars. 5) To overcome water scarcity, sanction for installation of new tubewell has been obtained from DHE. The public Health department has prepared an estimate for the new Tubewell whose sanction and budget approval has been sent to DHE. 6) Educational tours will be arranged. 7) Efforts to maintain cleanliness and beautification of the college. 8) Efforts to provide clean drinking water to the students. 9) Students to be encouraged to participate in youth festivals. 10) To overcome scarcity of	1) Orientation –cum –Induction programme organized for new admission. Parents were invited too. 2) Documentary highlighting the activities and achievements of previous session 2017-18 was displayed on the LED Screen put up in the reception area of the college for the students and parents. 3) Digital Block comprising of 4 smart classroom has been set up in the college under the initiative of DHE to boost digital learning in colleges of excellence. The total number of smart classrooms in college is now 11. 4) College has received E-Content from DHE in offline mode to help facilitate learning of students. 5) To promote use of biodegradable disposable cups and plates, a clause has been inserted in the canteen contract which mentions no use of plastic in the canteen. 6) Smart I-Cards have been issued by the college to its regular non-teaching staff. 7) Admissions in all the courses were done online. 8) Fee deposition for all course were 100% cashless. 9) Lesson Plan for all subjects have been uploaded on college portal. 10) To promote research and faculty development 11 faculty members attended OC/RC/FDP/Seminars. 11) College got sanction of Rs. 1032000/ for installation of new tubewell from DHE. 12) 10 CCTV Cameras were procured in

regular teaching staff , visiting staff will be arranged as and when required.	the college campus.
11) Students will be motivated to constitute their original writing to college magazine Ankurita.	13) College has received Rs. 30 lac under RUSA grant for purchase of equipments for lab upgradation, 1 interactive board for seminar hall, 1 motorized screen for BTM department, 3 DTS for science block and 25 computers have been purchased.
12) CCTV cameras to be installed in the college campus.	14) AMC of two Biometric machine has been renewed.
13) To improve the parking facility for the staff and students.	15) 278000/- has been transferred to PWD B& R for electricity fitting in Multipurpose hall.
14) Efforts to start PG course in some subjects.	
15) Efforts to strengthen the existing library facility.	

** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes No ✓

Management ☐ Syndicate ☐ Any other body ☐

Provide the details of the action taken

Mentioned above in plan of action and achievements

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	06			03
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	06			03

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	06
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni ☒ Parents ☒ Employers ☐ Students ☒
(On all aspects)

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

***Please provide an analysis of the feedback in the Annexure**

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabi is designed and revised at university level

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NIL

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
22	16	06	----	--

2.2 No. of permanent faculty with Ph.D.

10

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
02	12								

2.4 No. of Guest and Visiting faculty and Temporary faculty

Guest-
Nil

Visiting-
12

Temporary-
Nil

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended			
Presented papers		07	
Resource Persons		02	
Ref .Course			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Language Lab, Smart class room, Edusat room, Power point presentations

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Online multiple choice questions in Language Lab. Open book examination while giving class tests

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

04

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise
distribution of pass percentage :

Result for BBA 1 st sem Dec 2018

Sub	Total	App	Pass	Fail	CPass%	Uni pass %	Diff.	Subject
1001	52	51	47	04	92.15%	57.96%	+34.19%	Bussi org
1002	52	51	20	31	39.21%	33.03%	+6.18%	Bussi math
1003	52	51	36	15	80.51%	45.27%	+35.24%	F/A
1004	52	51	49	02	96.07%	62.40%	+33.67%	Computer fundametal
1005	52	51	49	02	96.07%	60.23%	+35.84%	Bussi comm
1006	52	51	51	—	100.00%	59.80%	+40.26%	Micro eco

Result for BBA 2nd Sem May 2019

Sub	Total	App	Pass	Fail	C Pass %	Uni form %	Diff.	Subject
2001	52	51	51	—	100.00%	69.97%	+30.03%	Principal of management
2002	52	51	50	01	58.03%	61.65%	-3.62%	Micro eco
2003	52	51	42	09	82.35%	48.34%	+34.01%	Company acc
2004	52	51	42	09	82.35%	72.48%	+9.87%	Computer app in mgt

2005	52	51	51	–	100.00%	70.74%	29.26%	Organizate behaviour
2006	52	51	47	04	92.15%	58.24%	33.91%	Bussi stat

Result for BBA 3rd Sem Dec 2018

Sub	Total	App	Pass	Fail	C.pass%	Uni pass%	Diff.	Sub
3001	60+5	57+5	47	15	75.80%	62.27%	+13.53%	Cool and mgt acc
3002	60+5	57+5	67	nil	100.00%	82.22%	+17.78%	Marketing mgt
3003	60+5	57+5	62	nil	100.00%	75.97%	+24.03%	Capital mgt
3004	60+5	57+5	62	nil	100.00%	82.67%	+17.33%	IIT
3005	60+5	57+5	61	01	98.38%	82.33%	+16.05%	Environment study
3006	60+5	57+5	61	01	98.38%	81.65%	+16.73%	Disastar mgt

Result for BBA 4th sem May 2019

Sub	Total	App	Pass	Fail	C pass %	Uni form %	Diff.	Subject
4001	64	63	62	01	98.41%	73.76%	+24.65%	Fin mdt
4002	64	63	63	–	100.00%	86.76%	+13.24%	HRM
4003	64	63	63	–	100.00%	79.25%	+20.75%	Bussi research math

4004	64	63	63	–	100.00%	79.13%	+20.87%	Bussi low
4005	64	63	60	03	95.23%	81.69%	+13.54%	DBMS
4006	64	63	63	–	100.00%	81.04%	+18.96	Human right avotre

Result for BBA 5TH Sem Dec 2018

Sub	Total	App	Pass	Fail	C.Pass	Uni Pass	Diff.	Subject
5001	84	77	76	01	98.70%	84.36%	+14.34%	Production and matrial mgt
5002	84	77	77	nil	100.00%	88.46%	+11.54%	Company bussi EVS
5003	84	77	77	nil	100.00%	86.23%	+13.77%	Indian Bussi EVS
5004	84	77	77	nil	100.00%	90.15%	+9.85%	Computer Networking introduction
5005	84	77	77	nil	100.00%	88.28%	+11.72%	Presentation skills and personal
5006	84	77	62	15	80.51%	85.09%	-4.58%	Cyber Security
5007	84	77	77	nil	100.00%	88.19%	+11.81%	Summar trains Report

Result for BBA 6TH Sem May 2019

Subject	Total	App	Pass	Fail	C.Passss%	Uni. Pass%	Diff.	Subject
6001	84	77	56	21	72.72%	69.34%	+3.30%	Income Tax
6002	84	77	76	01	98.70%	89.42%	+9.28%	System Analysis and Design
6003	84	77	76	01	98.70%	91.01%	+7.69%	International Bussi
6004	84	77	75	02	97.40%	86.61%	+10.79%	Consumer Protection
6005	84	77	75	02	97.40%	99.07%	-1.69%	E- Commerce
6006	84	77	75	02	97.40%	86.70%	+10.7%	Project Report
6007	84	77	77	—	100.00%	96.90%	+5.1%	Comprehansive. Vive-voce

Result for BA 3rd Sem Dec 2018

Sr.No.	Subject	Appear	Pass	Fail	C. Pass	Uni . Pass	Diff.
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1	English	219	179	40	81.33%	52.35%	+28.98%
2	Hindi	219	151	68	68.94%	68.77%	+0.17%
3	S.K.T	17	16	01	94.11%	82.48%	+11.63%
4	History	60	59	01	98.33%	71.95%	+21.38%
5	Pol Sci	51	46	05	91.96%	71.45%	+20.51%
6	Economics	41	18	23	43.90%	39.52%	+4.38%
7	Socio	57	54	03	94.73%	69.65%	+25.08%
8	Geography	46	34	12	73.91%	63.88%	+10.03%
9	Psychology	34	33	01	97.05%	76.47%	+20.58%
10	Music(V)	23	23	00	100.00%	72.14%	+27.86%
11	Music(I)	18	12	06	66.66%	78.66%	-12%
12	H.Sci	29	26	03	89.65%	83.81%	+5.84%
13	Physical	51	48	03	94.11%	75.98%	+18.135

Result for BA 4th sem May 2019

Sr. No.	Subject	Appear	Pass	Fail	C. Pass%	Uni.Pass%	Diff.
1	English	213	90	123	42.25%	56.32%	-14.07%
2	Hindi	213	191	22	89.67%	72.25%	+17.42%
3	S.K.T	17	16	01	94.11	78.97%	+15.14%
4	History	60	54	06	90.00%	65.95%	+24.05%
5	Pol.Sci	51	48	03	94.11%	71.61%	+22.5%

6	Economics	41	26	15	63.41%	66.34%	+2.93%
7	Socio	57	56	01	98.24%	72.28%	+25.96%
8	Geography	46	34	12	73.91%	70.61%	+3.3%
9	Psychology	34	28	06	82.35%	70.43%	11.92%
10	Music(V)	23	19	04	82.60%	82.55%	0.05%
11	Music(I)	18	16	02	88.88%	80.25%	8.63%
12	H.Sci	29	25	04	86.20%	79.71%	6.49%
13	Physical	51	48	03	94.11%	76.20%	17.91%

Result for BA 5TH sem Dec 2018

Sub	Total	Appear	Fail	Pass	C.pass%	Uni.Pass%	Diff%
1	180	179	18	161	89.94%	52.38%	+37.56%
2	180	179	46	133	74.305	72.56%	+1.74%
3	14	14	-	14	100.00%	83.71%	+16.26%
4	45	45	25	20	44.44%	59.56%	-15.12%
5	43	43	04	39	90.69%	74.35%	+16.34%
6	46	46	08	38	82.60%	77.96%	+4.64%
7	41	41	09	32	78.04%	51.94%	+26.1%
8	35	35	01	34	97.14%	70.37%	+26.77%

9	37	37	02	35	94.59%	74.89%	+19.7%
10	17	17	-	17	100.00%	81.39%	+18.61%
11	16	16	01	15	93.75%	64.67%	+29.08%
12	40	40	03	37	92.5%	89.88%	+2.62%
13	26	26	01	25	96.15%	73.91%	+22.24%

Result for Bcom 1st sem Dec 2018

Sub	Total	App	Pass	Fail	C.pass%	Uni.pass%	Diff.	Subject
C101	154	147	122	25	82.99%	59.32%	+23.67%	Financial acc.
C102	154	147	110	37	74.82%	59.54%	+15.28%	Business maths
C103	154	147	137	10	93.19%	60.23%	+32.96%	Business economic
C104	154	147	146	01	99.31%	64.35%	+34.96%	Business Management
C105	154	147	135	12	91.83%	68.18%	+23.65%	Business communication skill
C106	154	147	138	09	93.98%	63.98%	+29.89%	BOC

Result for Bcom 2nd sem May 2019

Sub	Total	App	Pass	Fail	C Pass%	Uni Pass%	Diff.
Fin acc	154	147	138	09	93.87%	56.53%	+37.43%

Busi maths	154	147	74	73	50.34%	44.69%	+5.65%
Busi eco	154	147	13	134	8.84%	56.04%	-47.2%
Busi mgt	154	147	146	01	99.31%	69.19%	+30.12%
Busi EVS	154	147	140	07	95.23%	76.12%	+19.11%
BOC	154	147	144	03	97.95%	67.58%	+19.11%
EVS studio	154	147	147	–	100.00%	–	+30.37%

Result for Bcom 4th Sem May 2019

Sub	Total	App	Pass	Fail	Cpass%	Unipass%	Diff.	Subject
401	160	155	150	05	96.77%	71.20%	+25.57%	Corporate acc
402	160	155	113	42	72.90%	66.33%	+6.57%	Bussi state
403	160	155	153	02	98.70%	77.88%	+20.82%	Bussi regulation frm work 11
404	160	155	122	33	78.70%	78.84%	+0.14%	Corporate low
405	160	155	154	01	99.35%	82.84%	+16.51%	Marketing management
406	160	155	134	21	86.45%	79.07%	+7.38%	Secretarial practical

Result for Bcom 5th sem dec 2018

Sub	Total	App	Pass	Fail	C. Pass	Uni. Pass	Diff.
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Tax. law	172	162	158	04	97.53%	62.85%	+34.68%
Cost Acc.	172	162	137	25	84.56%	70.53%	+14.03%
Acc for Mgt	172	162	153	09	94.44%	83.05%	+11.39%
FMO	172	162	159	03	98.14%	78.21%	+19.93%
ESS Bussi	172	162	162	—	100.00%	84.49%	+15.51%
Int Trade	172	162	162	—	100.00%	74.21%	+25.79%

Result for Bcom 6 th sem May 2019

Sub	Total	App	Pass	Fail	C.Pass	Uni. Pass	Diff.
Taxation Law	172	162	134	28	82.71%	71.24%	+11.47%
Cost/ AC	172	`162	117	45	72.22%	68.49%	+3.73%
Fin / mgt	172	162	137	25	84.56%	84.11%	+0.45%
Auditing	172	162	`146	16	90.12%	85.67%	+4.45%
GST	172	162	162	—	100.00%	75.51%	+24.49%
Inter/ MKT	172	162	159	03	98.14%	84.50%	+13.64%

Result for BAJMC 1ST Sem Dec 2018

S.No	Subject	Total	App	Pass	Fail	C. Pass	Uni. Form	Diff.
101	Introduction to comm.	38	34	34	–	100.00%	81.33%	+18.67%
102	Comm. Hindi	38	34	34	–	100.00%	56.67%	+43.33%
103	Comm. English	38	34	29	05	85.29%	68.00%	+17.29%
104	Essential of writing	38	34	34	–	100.00%	72.00%	28.00%
105	Computer App.	38	34	32	02	94.11%	66.00%	28.11%

Result for BAJMC 2nd Sem May 2019

Sr.No	Subject	Total	App	Pass	Fail	C.Pass	Uni. Form	Diff.
106	Introduction to Comm.	38	34	34	–	100%	78.15%	+21.85%
107	Comm. Hindi	38	34	34	–	100%	75.50%	+24.5%
108	Comm. English	38	34	25	09	73.52%	68.21%	+5.31%
109	Creative and Writing	38	34	33	01	97.05%	70.20%	+26.85%
110	Computer App.	38	34	34	–	100%	78.81%	+21.19%
EVS	Environtal sci	38	34	34	–	100%	100%	–

Result for BAJMC 3rd Sem Dec 2018

Sub	Total	App	Pass	Fail	CPass%	Uni . Pass%	Diff.	Subject
111	25	23	23	–	100%	67.96%	+32.04%	Sociology
112	25	23	23	–	100%	85.44%	+14.56%	Pol Sci
113	25	23	23	–	100%	91.26%	+8.74%	Intro to Mass Comm.
114	25	23	23	–	100%	91.26%	+8.74%	News Writing
115	25	23	23	–	100%	29.32%	+10.68%	Print Poduction

Result for BAJMC 4th Sem May 2019

Sub	Total	App	Pass	Fail	C.pass	Uni .Pass	Diff.	Subject
116	23	23	22	01	95.65%	80.39%	+15.26%	Psychology
117	23	23	17	06	73.91%	66.67%	+7.24%	Economics
118	23	23	23	–	100%	87.25%	+12.75%	Print Media
119	23	23	23	–	100%	92.16%	+7.84%	New Writing
110	23	23	23	–	100%	86.27%	+13.73%	Production Portation

Result for BAJMC 5th Sem Dec 2018

Sub	Total	App	Pass	Fail	C.Pass	Uni. Pass	Diff.	Subject
121	15	15	13	02	86.66%	82.43%	+4.23%	Reporting
122	15	15	15	–	100.00%	93.24%	+6.76%	Public Rele
123	15	15	14	01	93.33%	91.89%	+1.44%	Intro Media
124	15	15	15	–	100.00%	94.59%	+5.41%	Media Law Ehics
125	15	15	14	01	93.33%	90.54%	+2.79%	Media mgt

Result for BAJMC 6th May 2019

Sub	Total	App	Pass	Fail	C.Pass%	Uni. Pass%	Diff.	Subject
126	15	15	14	01	93.33%	90.54%	+2.79%	Editing
127	15	15	15	–	100%	91.89%	+8.11%	Advertising
128	15	15	15	–	100%	91.89%	+8.11%	Int to New Media
129	15	15	15	–	100%	91.89%	+8.11%	Media and society
130	15	15	14	01	93.33%	89.19%	+4.14%	Production for follow

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

The IQAC obtained feedback from parents, students and alumni and tried to implement the suggestions received. The services in the library were improved on their suggestion. Internet was made accessible to them.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	2 (Mrs. Poonam Almadi, Dr. Pooja Singh)
UGC – Faculty Improvement Programme	3 (Short term courses/programme by Mrs. Shalini Khurana, Dr. Parul Rana, Mrs. Poonam Almadi)
HRD programmes	-
Orientation programmes	2 (Mrs. Preeti Arora, Mr. Balram Yadav)
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	01 (Neha Aggarwal)
Summer / Winter schools, Workshops, etc.	1 (Mrs. Shalini Khurana)
Others	1-Delivered an extension lecture (Mrs. Shalini Khurana)
National Seminars	Conferences/ Seminars: 7 (4-Dr. Bhairvi, 1-Mrs. Poonam Rani, 2-Dr. Varsha Sharma)
Subject Expert	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	5	9	1	12
Technical Staff	3	3	1	2

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Faculty members are encouraged to attend seminars,workshops,training,programmes etc.

3.2 Details regarding major projects NIL

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects NIL

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals		5 (2-Mrs. Poonam Almadi, 2- Dr. Pooja Singh, 1-Dr. Varsha Sharma)	
Non-Peer Review Journals			
e-Journals			
Conference proceedings		1-(Mrs. Poonam Almadi)	

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations NIL

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects PhD				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from NA

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
INSPIRE CE ☒ Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution
NIL

Level	International	National	State	University	College
Number					
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations NIL International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs : NIL

From Funding agency From Management of University/College
Total

3.16 No. of patents received this year

NIL

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year NIL

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

NIL

NA

3.19 No. of Ph.D. awarded by faculty from the Institution

NIL

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones) Nil

JRF

SRF

Project Fellows

Any other

3.21 No. of students Participated in NSS events: 110 at college level

University level

State level

National level

International level

3.22 No. of students participated in NCC events: NA

University level

State level

National level

International level

3.23 No. of Awards won in NSS:

NIL

University level

State level

National level

International level

3.24 No. of Awards won in NCC:

NA

University level

State level

National level

International level

3.25 No. of Extension activities organized

University forum	Yes	College forum	Yes
NCC		NSS	Yes
		Any other	Yes

Detail of Extension activities is given below.

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Cell / Societies / Clubs/ Departmental Activities	In Charge	Date	Details	Achievements / Remark
1)Sanskrit Society	Ms. Jyoti	28 th Aug	Sanskrit week celebrated (23-29 Aug)	Shlokauccharan, essay writing, speech competition and shloka writing competition
2)BBA		13 th Aug,18	Digital celebrations of Teej Festival in Seminar Hall	
3)Inter College Solo Dance competition at K.L Mehta Dayanand college	Dr. Bhairavi	13 th Aug,18	Teej celebrations	B.com student Simran Ali stood 2 nd .
4) NSS	Ms. RoopamDora	3rdAug 2018	Swachhta Pledge	80 students participated
5)NSS	Ms. Roopam Dora	15th Aug 2018	Independence Day Celebrations	Dance staged by students
6)NSS	Ms. Roopam Dora	25thAug 2018	TREE PLANTATION	Sponsored by Lions Club
7)NSS	Ms. Roopam Dora	25th Aug 2018	RAKSHA BANDHAN : NEW BANDHAN WITH TREE	Pledge To Protect Trees
8) ECO CLUB	Dr..Parul Rana	25 th Aug 2018	Tree Plantation Drive	50 Trees Planted; Sponsored by Lions Club
9)WOMEN CELL	Ms. Ritika Gupta	23rd Aug 2018	Raksha Bandhan –An Occasion To Celebrate Womanhood I)Slogan Writing on Woman Safety and	

			Empowerment II) BindaasBol- Discussion on Women Safety & Gender Violence	
10) WOMEN CELL	Ms. Ritika Gupta	24th Aug 2018	SashaktNari- Saskshat Haryana Organised . Social Worker , Anju Yadav ,national secretary of the Blossom Welfare Society was the main speaker	
		24 th Aug 2018	Rally taken out by the students on violence against women	
11) WOMEN CELL	Ms. Ritika Gupta	25 th Aug 2018	Signature drive by the students on the signature wall in support of Women Safety & Gender sensitization&pledge administered for girl safety.	
12) NSS	Ms.Roopam Taneja	1 st Sep 2018	1)Campaign on “ NO USAGE OF PLASTIC BAG” ii) JAMASHTAMI CELEBRATIONS	
13)ECO CLUB	Dr.Parul Rana	1st Sep 2018	NO Plastic day Celebrated	100 cloth bags distributed by Lion club Faridabad amongst students
14) RED Cross	Ms. MeenalSabharwal	7 th Sep 2018	BLOOD Donation Camp organized.	53 units of blood collected; Sponsor : Lions Club
15)BTM	Dr. Preeti Raina	1 st SEP 2018	Haryana Tourism Day Celebrations	collage making, painting, slogan writing , speechcompetition and digital celebration
16) HOME SCIENCE	Ms. Neelam Rani	5 th sep 2018	Nutrition Week Celebrated	
17)BBA	Dr. C.S. Vashisth	5 th sep 2018	Teachers Day Celebration	Digital Celebrations

18) Hindi Dept	Dr. Raman	14 th Sep 2018	Hindi Diwas Celebrations	Essay writing & Poetic recitation
19) Geography Dept	Dr. Parul Rana	14 th Sep 2018	Power Point Presentation	Topic: Climate Change & Global Warming
20) Economics Club	Dr. Renu Yadav	27 th Sep 2018	GST, Consumer rights explained	Through play & nukkadnatak
21) BTTM	Dr. Preeti Raina	27 th Sep 2018	World Tourism Day Celebrations	Quiz, Ppt competition & aviation seminar. Mr. Alok Kumar & Heena Nagpal from Tourism Industry were the main speakers
22) Women Cell	Ms. Ritika Gupta	11 th Sep onwards	15 days workshop on Classical Dance	
23) Inter-College Economics Quiz For non-Economic Students	Dr Renu Yadav	8 th sep 2018	Venue-D.A.V Centenary College 3 rd Prize won by 2 member college team- Sapna & Kamna B.SCIH	1) Inter-College Economics Quiz For non-Economic Students
24) Inter College Competition "Innovation" organized by G.C. Sidhrawali	Dr Balram Yadav Dr Raman	Sep. 19 th -20 th , 2018	1) Best Out of waste 1 st prize –Priyal 2) Poster Making –Sita Thapa 2 nd Prize 3) Pot Decoration 4) Solo song - Amarjeet Kaur 1st Prize 5) Gazal – Anjali Ind Prize 6) English Poem- Meghna Vats 1st Prize 7) Hindi Poem- Jyoti Kumari 3 rd Prize 8) General Dance (Solo) – Simran Ali 2 nd Prize 9) Folk Dance (Solo) – Dipika 3 rd Prize	2) Inter College Competition "Innovation" organized by G.C. Sidhrawali
25) Hindi Diwas Celebrations organized by K.L. Mehta Dayanand	Dr. Raman	Sep 14	1) English Poem- Meghna Vats 1st Prize 2) Hindi Poem- Jyoti	Hindi Diwas Celebrations organized by K.L. Mehta Dayanand College

College			Kumari 3 rd Prize	
26) Red Cross	Ms. Meenal Sabharwal	5 th Oct. 2018	Mega Health Check up Camp sponsored by Rotary Club. Sh. Krishan Pal Gurjar, MoS for Social Justice & Empowerment, GOI was the Chief Guest at the function. A team of doctors comprising of physicians, gynecologists & ophthalmologists conducted health check up of students.	2) Red Cross
27) Women Cell	Ms. Ritika Gupta	10 th Oct. 2018	Women Cell conducted an event on menstrual hygiene & usage of sanitary napkins in association with an NGO “The Rising” to make girls aware about maintaining cleanliness during menstrual cycle.	3) Women Cell
28) Departmental Activity BBA Department	Dr. C.S. Vashisth	13 th Oct. 2018	BBA Dept celebrated “Navratri” where students presented charts, handmade materials, decorated matkis, dandias & prepared rangoli.	Departmental Activity BBA Department
29) Women Cell	Ms. Ritika Gupta	16 th Oct 2018	Workshop on Classical Dance by Dr. Bhairavi, Asst. Prof.	30 students participated.
30) Annual Athletic Meet	Dr. Balbir Dahiya	22 nd -23 rd Oct 2018	Chief Guest on Inauguration Ceremony- Pt. Moolchand Sharma, MLA Ballabgarh Chief Guest on Closing Ceremony- Dr. Preeta Kaushik, Principal, Govt PG College, Faridabad.	Various sports events were organized. Ms. Kanchan of B.A. II, Roll No. 198 was adjudged the best athlete.
31) Road Safety Quiz	Ms. Meenal Sabharwal	23 rd Oct 2018	Road safety quiz was conducted in collaboration with Traffic Police, Faridabad.	150 students participated.

32) Short Film Competition	5 member screening committee	25 th Oct 2018	Students prepared short films on socially relevant issues	In Group category Film 'Dayra' on Transgender by BAJMC 2 nd & 3 rd year students was adjudged first and in Individual Category film on 'Road Safety' made by Komal Singh, BBA Final year, Roll no.24, was adjudged best short film.
33) Departmental Activity B.Com Department	Dr. C.S. Vashisth	29 th Oct 2018	Vigilance Awareness Competition was organized on the topic 'Corruption Free India' in coordination with Oriental Insurance Company Ltd.	30 students participated. Sneha Kumari B.Com II, Deepshikha BBA II and Ritika Kumari B.Com.I got first, second and third prize respectively.
34) Women Cell	Ms. Ritika Gupta	30 th Oct 2018	Workshop on the theme Digital Literacy and Online Safety Programme was organized by Cyber Peace Foundation Mr. Nitish Chandan and Ms. Janice Verghese.	Around 350 students benefitted from this workshop.
35) Deptt of Mass Communication	Ms. Shalini Khurana	29 th -31 st Oct 2018	3 Day workshop was organized. Ms.Perna, a freelance journalist and a photojournalist conducted the workshop. She teaches at the Times School of Communication.	Students were taught about the nuances and intricacies of photography.
36) Zonal Youth Festival	Dr.C.S.Vashisth - Coordinator & Contingent In charge.	31 st Oct - 2nd Nov 2018 at IMT, Faridabad.	College participated in the Youth Festival in various categories and won 8 prizes	Poetic Recitation(English) – 1 st Prize, Indian Classical Music -2 nd Prize, Orchestra(Haryanvi) – 2 nd Prize, Group Song(Haryanvi)-2 nd Prize, Sing for Parents/Teachers/Soldiers- 3 rd Prize, Mimicry- 2 nd Prize, Poetic Recitation(Hindi)- 2 nd Prize and Poetic Recitation (Urdu) – 3 rd Prize.
37) Inter-Zonal Youth Festival	Dr. C.S. Vashisth	11 th Nov, 2018 at MDU, Rohtak	College participated in 7 categories	Jyoti, BAIII won 2 nd prize in Hindi Poetic recitation and Meghna Vats, BAI won 3 rd prize in English Poetic recitation.
38) Inter Yoga Championship	Dr. Balram	16 th Nov 2018 at MDU	5 students participated in the event.	

		Rohtak		
39) District level Road Safety Quiz	Meenal Sabharwal	Dynasty Public School, Sector 28, Fbd	3-member team participated	2 nd position
40) Placement Cell	Dr. C.S. Vashisth Members- Ms. Shalini Khurana, Dr. Parul Rana Ms. Preeti Arora, Ms. Neha Aggarwal	17 th Jan-19 th Jan, 2019	Final Year Students of all streams attended the workshop aimed at personality development.	Under the corporate social responsibility scheme of UNDP sponsored by Hero Group, Sequin organization conducted a 3 day workshop for enhancing the Employability Skills of girl students in the college.
41) Music & Hindi Department	Dr. Balram Arya & Dr. Raman Kumar	23 rd January, 2019	Students sang patriotic songs on the eve of 122 nd birth anniversary of Netaji Subhash Chandra Bose beginning with a patriotic song by Dr. Balram and an address to the students by Dr. Raman.	All the faculty members were in audience and paid homage to Netaji.
42) National Voter's Day	Ms. Amita	25 th January 2019	Students were made aware of the importance of voting and took oath too. A rally was taken out to make the people aware of their voting rights.	Slogan writing competition too was organized.

43) Red Cross Committee	Ms. Meenal Sabharwal	8th February 2019	Red Cross committee of the college distributed 100 sweaters to needy students on 8th Feb 2019. Principal Dr. Narender Kumar ji distributed the sweaters on this occasion.	Dr. C.S. Vashisth, Dr. Bhairavi, Dr. Preeti Arora and Dr. Neha Aggarwal helped in organizing the function.
44) Placement Cell	Dr. C. S. Vashisth Members: Ms. Shalini Khurana, Dr. Parul Rana Ms. Preeti Arora, Ms. Neha Aggarwal	7th February	46 girls from the college participated in the job fair organized by GCW Sector 14, Gurugram. The girl students were accompanied by Dr. Neha Aggarwal, Dr. Renu Yadav and Sh. Satyavrat to Gurgaon.	7 girls got placement offers from different companies. 3 girls got appointment letters on the spot. 4 girls will be sent appointment letters later. Principal Dr. Narender Kumar ji congratulated the students who got placement offers.

45) Red Cross Committee	Ms. Meenal Sabharwal	4 th Feb-8 th Feb	The College team participated in the 5 days Red Cross Youth Camp at DAV college Faridabad.	The college team won 2nd prize in Dance Competition organised by Red Cross Faridabad.
46) College level Science Exhibition	Dr. Parul Rana Dr. Neha Aggarwal Dr. Varsha Sharma Ms. Poonam	12 th Feb	The Departments of Physics, Chemistry and Geography organised College Level Science Exhibition on 12th February, 2019.	The models were judged by a panel of judges comprising of Mr. A.K. Sharma, Mrs. Sonal Gupta and Mrs. Ritika Gupta. The winners were also given certificates by Principal Dr. Narender Kumar ji.
47) IGNIDEA DAV College	Ms. Meenal Sabharwal	13 th Feb	National Level Event 'IGNIDEA 2019' organised by DAV Centenary College on 13th Feb 2019.	Nisha, student of GCW FBD gathered consolation prize in Poster Making Competition. Principal Dr. Narender Kumar congratulated the student.
48) Legal Literacy Cell	Dr. Bhairavi	13-14 Feb	Legal Literacy Cell, GCW FBD organised various activities like Essay writing, Speech/Declamation, Debate, Poetic recitation, on the spot Poster making, Power Point Presentation, Documentary Film, Quiz and Skit on socially relevant issues.	The 2 Days event (13-14 Feb) witnessed large scale participation. Principal Dr. Narender Kumar praised the students efforts. The objective of the event was to make students aware about the socially relevant issues and to enhance their personality.
49) ECO CLUB	Dr. Parul Rana Ms. Meenal Sabharwal	14 th Feb	Eco Club and Campus Beautification Committee of the college celebrated Green Valentine's Day on 14th Feb 2019.	On this occasion Principal Dr. Narender Kumar addressed the students and told them to be environment conscious and help maintain greenery and cleanliness in the college campus and their surroundings. The students planted trees in the campus and that is how they expressed their

				love towards nature.
50) Placement cell	Dr. C. S. Vashisth Members: Ms. Shalini Khurana, Dr. Parul Rana Ms. Preeti Arora, Ms. Neha Aggarwal	21 st Feb-23 rd Feb, 2019	Final Year Students of all streams attended the workshop aimed at personality development.	The workshop aimed at helping students in how to face an interview, participate in group discussions, preparation of resume etc.
51) National Science Day	Dr. Neha Aggarwal Dr. Poonam Sharma	26 th Feb, 2019	National Science Day celebration held on 26th feb in Saraswati Mahila Mahavidyalaya, Palwal	GCW Faridabad bagged 1st prize in Sudoku (Sonia Bsc IIndyr) and second prize in mathematical rangoli (Anjali Bsc Istyr) in national science day celebration. Principal Dr. Narender Kumar felicitated the students.
52) Legal Literacy Cell	Dr. Bhairavi	1 st March, 2019	District Level legal Literacy Cell Function at J.L.N.P.G. Govt College, Faridabad	Priya (Bcom 3rd year, roll no 36) and Kamna (Bsc 3rd year, roll no 04) won second prize for quiz competition organised under district level legal literacy function by legal literacy cell at Pt. J. L. N College, Faridabad
53) Women Cell	Ms. Ritika Gupta Dr. Bhairavi	8 th March, 2019	District Level Competitions at Pt. J.L.N. P.G. Govt College, Faridabad to celebrate International Women's Day	Sita Thapa won 2nd prize in poster making, Nisha Rao of bcom 1 won 3rd prize in kite making and Quiz team bagged 3rd prize in the competitions. Principal Dr. Narender Kumar felicitated the students.
54) Red Cross Committee	Ms. Meenal Sabharwal Ms. Preeti Arora	8 th March, 2019	Health Check Up cum Blood Donation Camp	A talk on the importance of being "anaemia free" was given by the members of Vaishya samanvaysamiti, Faridabad. Dr. Madhurima Gupta of Sarvodaya

				hospital talked about the importance of proper nutrition and diet. Haemoglobin test was also done to check for anaemia under supervision by the medical team . Anaemic girls were given iron tablets to improve their haemoglobin. Importance of hygiene was also stressed upon to avoid many diseases and intestinal infections. On this occasion Principal Dr. Narinder Kumar also wished the girls on International Women's Day and made them take an oath to improve their diet.
54) Legal Literacy Cell	Dr. Bhairavi Dr. Neha Aggarwal	8 th March, 2019		On the occasion of Women's Day, Legal Literacy Cell of GCW Faridabad organised a camp on 08/03/2019. In this camp, Advocate Rani Chonkermade the students aware of their legal rights. She also informed them about different schemes initiated by DLSA. Students actively participated in this camp and cleared the queries about their legal rights from the speaker. On this occasion, Principal Dr. Narender Chaudhary made the students take an oath to fight for their legal rights. Dr. C. S. Vashisht, senior faculty was also present on this occasion.

55) Home Science Department and Women Cell	Ms. Neelam Ms. Ritika Gupta	8 th March,2019	Venue- K.L.Mehta Dayanand College, Department of Home Science.	On the occasion of International Women's Day women cell in association with the H.Sc department of KL Mehta Dayanand College for Women hosted a number of events in which our students participated. Jyoti roll no. 168 of BA 1st year bagged 3rd prize in bag making out of recycled material and Sneh roll no. 1 of BCOM 2nd year got 3rd prize in debate competition. The participants were accompanied by Ms. Neelam Rani. Principal Dr. Narender Kumar congratulated the winners and the in charge on their accomplishment.
56) Cultural Committee	Dr. Bhairavi Ms. Neelam	11 th March,2019	One Day Inter College Cultural fest 'Navrang' at GC, KheriGujran	First Prize in Solo Dance (Simran Ali, BComllndyr) and Second Prize in Poetry (Jyoti BA llldyr) in NAVRANG - 2019 'A One Day Inter College Cultural Fest' at Govt. College KheriGujran on 11/03/2019
57)NSS	Ms. Roopam	14 th March- 20 th March,2019	National Service Scheme of GCW Faridabad organised seven day and night special NSS camp from 14th March to 20th March 2019 at village Mirzapur. 51 NSS volunteers, Dr. C. S. Vashisht (supervisor), Ms. Roopam Taneja (programming officer), Dr. Neha Aggarwal (member), Dr.Parul Rana, Ms. Meenu Sheron, NSS clerk Alka,	Inauguration of NSS camp on 14th March 2019 by honourable chief guest Sh. B. B. Kathuria(Secretary, Red Cross). The basic objective of the camp was to sensitize the volunteers to the problem of rural people to inculcate the feeling of self-extension, empathy and self-

			Vikram participated actively in this camp. Principal Dr. Narender Kumar ji appreciated the students effort	sufficiency. Various activities including First Aid and home nursing training, cleanliness, handicraft workshop, cooking and baking classes, awareness rallies, old age home visit, NGO visit, nukkadnatak, door to door survey were organised. On 15th March 2019, Holi was celebrated at college campus. Valediction ceremony was organised on 20th March 2019. Ms. Belina Rana (CTM, Faridabad) was the chief guest.
58) NSS	Ms. Roopam	25 th March 2019	NSS unit of GCW faridabad organised NSS certificate distribution on 25th March 2019 at 10.00 am in the seminar hall of the college.	Total 51 students participated in NSS seven day camp from 14 to 20th march 2019 were awarded NSS certificates by the honourable chief guest of the function sh. Trilok Chand Gupta, SDM Ballabgarh. He encouraged the students to participate in various activities for the development of society and nation by his motivational speech. College Principal Dr. Narender Kumar, Dr. C. S. Vashisht (supervisor), Ms. Roopam Taneja (NSS PO), Dr. Neha Aggarwal (NSS member) and other faculty members were present in the function.
59) Convocation cum Prize Distribution Function	Dr. C.S. Vashisht(Organizer)	28 th March, 2019	GCW Faridabad organised Convocation ceremonial cum Prize Distribution Function on 28th March 2019. 241 students from different UG courses were awarded degrees. 54 students were awarded prizes for	Prof. Dinesh Kumar Aggarwal, Vice Chancellor, JC Bose University of Science & Technology YMCA Faridabad was the Chief Guest at the Annual

			academic excellence.	Function.
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Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	6.2 acre			
Class rooms	23			
Laboratories	15			
Seminar Halls	01	01		02
No. of important equipments purchased (≥ 1-0 lakh) during the current year.		6 Smart Boards, 25 Computers, 1 DTS, 1 Motorized screen and 1 Interactive Board.	RUSA	
Value of the equipment purchased during the year (Rs. in Lakhs)		2152942/-	RUSA	
Others				

4.2 Computerization of administration and library

- Admissions are done online.
- Online issue and return of books.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value

Text Books	11485	24,30,685/-	0	0	11485	24,30,685/-
Reference Books	650	3,57,534/-	2	2100/-	652	3,59,634/-
e-Books						
Journals						
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	171 PC and 2 Servers	141 PC and 02 Servers	7 broadband connection a Leased Internet line with 02 MBPS nd	0	0	10	09	11
Added		30 PC						
Total	199 PC and 2 Servers	171 PC and 02 Servers		0	0	10	09	09

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Internet facility is accessible to students and teachers.
Language lab is also functioning.

4.6 Amount spent on maintenance in lakhs :

i) ICT

2152942/- (Smart class rooms, Computers, DTS, Motorized screen and Interactive Board)

ii) Campus Infrastructure and facilities

278000/- (To PWD for electricity fitting)

iii) Equipments

199299/- (Notice Board and Camera)

iv) Others

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Students are aware of the support services available to them.
 Notices are put up on the notice board. They are given scholarships, they are also engaged and paid under 'Earn while you learn' scheme. The Red Cross distributes sweaters to needy students.

5.2 Efforts made by the institution for tracking the progression

Alumni Association has been formed. Students are invited to college once a year, however no official data-base has been created to keep record of student progression.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1617	-	-	-

(b) No. of students outside the state

5

(c) No. of international students

NIL

Men	No	%
	Nil	

Women

No	%
1617	100%

Last Year						This Year					
General	SC	ST	BC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
775	372		477	02	1626	786	375	-	454	02	1617

Demand ratio

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Books related to some of the competitive exams are purchased out of library grant.

No. of students beneficiaries

5.5 No. of students qualified in these examinations: Record not available

NET		SET/SLET		GATE		CAT	
IAS/IPS etc		State PSC		UPSC		Others	

5.6 Details of student counselling and career guidance

1. Tutorial groups are formed wherein the students interact.
2. Counseling sessions are held (with the teacher) at the time of admission.
3. Women Cell, NSS, Legal Literacy Cell, Placement Cell, Red Cross, Road Safety Club etc organize such activities as would create social awareness.

No. of students benefitted

5.7 Details of campus placement : Students participate in divisional level Job Fair organized by GCG, Sector 14, Gurugram.

	<i>On campus</i>	<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed
-	-	50

5.8 Details of gender sensitization programmes

Women Cell works in the direction of gender sensitization. One of the objectives of the institution is to instill confidence among students and to empower them to take right decisions.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level	0	National level	0	International level	0
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No. of students participated in cultural events

State/ University level	20	National level	nil	International level	nil
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5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government(SC/BC/ Merit)	272-SC	3562000(SC)
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Library Services have been improved on suggestions from students. The problem of lack of regular staff was solved, to some extent by engaging visiting faculty.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:-

In the true spirits of the college motto ‘No Deliverance without knowledge’ it has been our consistent effort to focus our attention on the all-round development of the personality of our young budding students. “To strive, to seek, to find and not to yield” has been undeclared motto of this college.

Mission:-

- To create academically conducive environment in college.
- To promote goodwill and congeniality among students.
- To inspire them to respect human life and environment.
- To empower them to discriminate between the right and the wrong.
- To motivate them to fight social evils with courage, conviction and compassion.

Objectives

- Building such skills among students as will enable them to become financially independent women.
- Making them rise above the three Cs-Caste, Color & Creed and work for establishing social peace and harmony.
- Developing their personality in a way that they become good human beings- confident and responsible citizens of the world.

6.2 Does the Institution has a management Information System

1. The principal is at the helm of the affairs of the college.
2. Administrative duties are assigned to the faculty by constituting various committees comprising of a convener and three members.
3. Administrative and financial sanction is obtained before undertaking any job.
4. Staff meetings are held to discuss the plans and implementations made and executed by the institution.
5. The College is governed by the guidelines issued by the directorate and the university from time to time.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Curriculum is designed at university level. Some of the members are Members, Board of studies.

6.3.2 Teaching and Learning

80% Teaching is done through conventional method of delivering lectures. This is complimented by lab work in practical subjects, Edusat, smart class room, language lab in other subjects. Students are engaged under Earn while you Learn scheme as well.

6.3.3 Examination and Evaluation

Exams are conducted by the university. Students are evaluated at college level also on the basis of class tests, assignments and attendance in the class.

6.3.4 Research and Development

Faculty members are encouraged to undertake research projects. They are granted study leave for the purpose. Faculty members are encouraged to complete their PhD.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Construction of arts block of 4 class rooms completed under RUSA grant . Renovation & maintenance of Old Commerce Block & completion of half constructed Multi-Purpose Hall ; special repair of Administrative Block and two passage sheds with white wash, laying of floor tiles & increasing the height of college boundary wall under RUSA grant.
Electricity fitting under progress in multi purpose hall .
Library renovated & repaired.
Automation of books completed.

6.3.6 Human Resource Management

Teaching and non teaching staff members are encouraged to attend professional development programs. Students too are involved in extension programs and extracurricular activities.

6.3.7 Faculty and Staff recruitment

Regular appointments are made by the government. The principal engaged the required number of teaching and non teaching staff.

6.3.8 Industry Interaction / Collaboration

The students of job oriented courses like BBA,BAJMC,BTTM are sent for training or internship to industry, offices or local news channels.

6.3.9 Admission of Students

Admissions were done online on the basis of merit. The whole process was transparent .1617 students were enrolled in 06 courses.

6.4 Welfare scheme for

Teaching	Loan facility,study leave
Non teaching	Wheat advance, Uniform, cycles
Students	Free education i.e No tuition Fee, Scholarships, Earn while you learn, Extension Programme

6.5 Total corpus fund generated

NIL

6.6 Whether annual financial audit has been done

Yes



No

☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	DGHE	Yes	Principal
Administrative	Yes	DGHE	Yes	Principal

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes ☒ No ☐

For PG Programmes Yes ☐ No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

It has been made mandatory for students to pass university exam independent of the marks she has obtained in internal assessment.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

There is a provision for college to work in the direction of obtaining autonomy.

6.11 Activities and support from the Alumni Association

Alumni Association has been formed. Students become members by paying one time fee of Rs. 50/-. Get together is arranged for them from time to time. At that time feedback about the institution is also obtained.

6.12 Activities and support from the Parent – Teacher Association

No formal Parent-Teacher Association has been formed. However, the feedback from parents is obtained and their suggestions are welcomed. The parents can meet the teachers any day during free time to know or discuss the academic status of their ward.

6.13 Development programmes for support staff

The staff are sent on training from time to time.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Trees are planted every year. College premises are kept clean and green. Dustbins have been kept at different places. Bio waste is buried in the pit. Rain water harvesting is in practice. Solar lights have been fixed.

Criterion – VII

7. Innovations and Best Practices

- 7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

The college exercises full supervision of all service modules in the office through the MIS software . The Principal corresponds with the teaching & non teaching staff through e-mail & college whats app group.
24 X7 internet facility in office .
The salary of the staff is done through the HRMS Software
Biometric attendance of teaching & non teaching staff. The accounts of the institution are managed online. Most financial transaction e.g. RUSA grant is through the PFMS software & Fund trackers.

- 7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Students admission is fully online in conjunction with the online support provided by the department of higher education , Panchukula.
- 11 smart classroom and Edusat room with video conferencing facility.
- Bulksms facility whereby students are informed about important developments, function , exam related dates etc. in advance . SWAYAM The RR & CRR form of students filled online & the details are also submitted to ther university in hard copy.
- All the exam related dates- datesheets displayed on the university website.

- 7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

The vision & mission statement is uploaded on the college website.
Semester – wise lesson plans & timer tables of all the coueses are uploaded on the college website.

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

- 7.4 Contribution to environmental awareness / protection

Discontinuation of plastic spoons & disposable plates in college canteen .
Discontinuation of water bottles & plastic cups for serving of water during college function.
Preparation of 5 eco pits in college premises for manure prepared from leaves of trees planted in college campus.
Tree plantation drives.
Water Harvesting structure in college.
Environmental studies is taught in the Ist year of every course. It is a compulsory, qualifying subject.

7.5 Whether environmental audit was conducted?

Yes

☐

No

☒

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

S (Strength)

- 1.The students are disciplined and respectful. It is a ragging free premises.
- 2.They enthusiastically take part in different activities- cultural, athletic- organised under the auspices of various Societies, Cells and Clubs in the college and at district, state and national level.
- 3.Teachers are conscientious and dedicated.
- 4.Good infrastructure.

W (Weaknesses)

- 1.Most of the students are from weak socio economic background.
- 2.Their communication skills are poor.
- 3.They lack in confidence and exposure.

O (Opportunities)

- 1.Ample opportunities are provided to students to take part in extra-curricular activities.
- 2.Facilities like gymnasium, computer labs with internet, Smart class rooms, Seminar Hall, language lab, canteen, potable water are available to students.
- 3.Job oriented courses facilitate their placement .
4. Educational tour is also arranged for them every year.

T (Threats)

- 1.Scarcity of class rooms.
- 2.Scarcity of regular teaching faculty.

8. Plans of institution for next year

To promote research and faculty development the faculties is to be encouraged by the chair to attend OC/RC/FDP/Seminars.

To overcome water scarcity, sanction for installation of new tubewell has been obtained from DHE. The Public Health department has prepared an estimate for the new tubewell whose sanction and budget approval has been sent to DHE.

Smooth online admission of students for the new academic session.

Orientation –cum –Induction programme to be organized for new students and Parents teacher meeting to be scheduled in the beginning of the session.

Alumni meet to be scheduled in the next session.

Provision of Wi-Fi connectivity to smart classroom.

To improve the infrastructure.

To get commercial RO installed to solve the problem of portable water.

To expedite the completion of Multi purpose Hall.

To erect sheds at Parking Place.

Name _____

Name _____

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme

CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
