MINUTES OF THE MEETING

A meeting of IQAC was convened on 9th September, 2021 with Principal Dr. Sunidhi in the chair.

The committee was expanded to include Ms. Sonia Minocha, Assistant Professor (Commerce).

The agenda chalked out in the previous meeting that has been fulfilled is listed below:

1. API scores of various Assistant Professors verified by the API verification committee.
2. Data for AQAR 2019-20 was collected as per the new format and online registration process was completed on NAAC website for online submission of AQAR. The online registration process required that the college submits previous Peer Report. Accreditation Reports of previous two cycles conducted in 2003 and 2015 and the college’s UGC 2F & 12B certificates were uploaded. Thereafter, NAAC issued User ID & Password and the college was able to upload 2018-19 and 2019-20 data as per the template provided. Final submission will be done after the cross-verification of data.
3. Even semester exams of all courses conducted smoothly in the months of July and August.

Here it is pertinent to mention the quality initiatives taken up by the IQAC in the academic session 2020-2021:

1. On the recommendation of IQAC, many national & state level competitions were organized online by various Departments that gave the students an opportunity to participate on bigger platforms and also to win prizes during the lockdown period. Thus, digital medium provided the students the exposure to enhance their personality which was not possible earlier.
2. The IQAC suggested the faculty members to upgrade their skills by participating in Faculty Development Programmes sponsored by UGC and DHE on Moodle and e-learning etc. All the faculty participated in such FDPs and were subsequently able to create their own You-tube channels and tutorials and take online classes through video conferencing platforms like Zoom, Google Meet etc. and interact successfully with their students thus ensuring continuity in their education.
3. The previous unutilized/remaining RUSA grant of Rs.9,96,076/- was spent on the purchase of a Multimedia Projector for Geography Lab, 2 Projector Screens for Computer Labs, a Professional large format LED display for BAJMC Dept. and 10 stabilizers for ACs installations in Multipurpose Hall.

The IQAC also chalked out the agenda for the next meeting which is listed below:

1. To ensure smooth admission process for the academic session 2021-2022.
2. To adhere to the academic calendar issued by MDU.
3. To organize Annual Athletic Meet.
4. To organize Talent Hunt ‘Ullas’.
5. To organize various workshops for the timely utilization of Women Cell grant.

The meeting was attended by following IQAC members:

1. Ms. Ritika Gupta (Convener)
2. Dr. Parul Rana
3. Dr. Poonam Almadi
4. Dr. Neha Aggarwal
5. Mr. Anuj
6. Ms. Jyoti Gupta
7. Ms. Ashna(alumnus)
8. Mr. Keshav
9. Ms. Sonia Minocha
10. Ms. Meenu

Administrative Staff

I. Mr. Dheeraj

Subject Experts

1. Mr. A.K. Sharma
2. Mrs. Asha Rohilla

A meeting of IQAC was convened on 30th December, 2021with Principal Dr. Sunidhi in the chair.

The Plan of Action chalked out in the previous meeting that has been accomplished is listed below:

1. The online admission process for the undergraduate courses for the academic session 2021-22 was completed on 9th December, 2021.
2. Academic Calendar issued by the university is being strictly adhered to.
3. Talent Hunt function ‘Ullas’ was organized by the college on 12th November, 2021. Students showcased their talent by participating in various cultural activities like dance, singing, poetic recitation, shloka uccharan, Rangoli, poster making etc.
4. The college organized 27th Annual Athletic Meet on Dec 28-29, 2021. Ms. Kanchan Lakhani, International Para Athlete was the Chief Guest on Inauguration and Sh. Vijay Yadav, former wicket keeper of Indian Cricket Team was the Chief Guest on the Closing ceremony. Ms. Urvashi Bhardwaj was adjudged the best athlete.
5. The Placement Cell and Women Cell organised many workshops for the benefit of students.

A few notable achievements of the College need to be mentioned here:

1. Urvashi Bhardwaj, a student of GCW won Bronze medal in All India Inter University Boxing Championship held at Maharshi Dayanand University, Rohtak.
2. Sunita (B.Sc. 2nd year) and Ankita (B.Sc. 3rd year) got selected in university team for All India Inter University Fencing Championship.
3. The College participated in Zonal Youth Festival (14th to 16th December, 2021) at Govt PG College, Faridabad in various categories and won 6 prizes.
4. English Poetic Recitation – 1stPrize
5. Hindi Poetic Recitation – 2nd Prize
6. Punjabi Poetic Recitation – 1st Prize
7. Group Dance ( General) – 2nd Prize
8. Group Dance (Haryanvi) – 2nd Prize
9. Rangoli – 3rd Prize
10. Two models of Psychology and Physics bagged 2nd and 3rd positions respectively in 2 days Inter District Level Science Exhibition organized by Govt. College Palwal on 22nd& 23rd November, 2021. Each model was prepared by a team of 2 students.
11. The College team bagged 3rd position in Haryanvi Dance at 27th State Level Youth Festival held at Panchkula on 28th Dec, 2021. 22 teams participated in this competition representing each district of Haryana.
12. Ten ACs installed in Multipurpose Hall. Sofa Set also purchased from the RUSA Grant for the Hall.
13. Special repair and renovation work of Old Commerce Block’s unpaved area, plinth protection work of Multipurpose Hall and repair of extension joints undertaken.

The IQAC chalked out the following plan of action for the College:

1. Construction of Parking Shed.
2. Construction of concrete sitting points and kiosks. For this an amount of Rs. 14,09,000/- has been given via cheque to PWD B&R from RUSA Grant.
3. Timely utilization of all grants.

The meeting was attended by following IQAC members:

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1. Ms. Ritika Gupta (Convener)
2. Dr. Parul Rana
3. Dr. Poonam Almadi
4. Dr. Neha Aggarwal
5. Mr. Anuj
6. Ms. Jyoti Gupta
7. Ms. Ashna(alumnus)
8. Mr. Keshav
9. Ms. Sonia Minocha
10. Ms. Meenu

Administrative Staff

I. Mr. Dheeraj

Subject Experts

1. Mr. A.K. Sharma
2. Mrs. Asha Rohilla

A meeting of IQAC was convened on 26th February, 2022 with Principal Dr. Sunidhi in the chair.

RUSA committee of the College took up the execution of the development and construction work of Parking shed and concrete sitting points with PWD B&R who assured that work which got delayed due to sudden spike in covid cases during Jan-Feb period will be initiated soon.

Meanwhile, Principal asked all the committees, cells and clubs to ensure timely utilization of grants and to expedite the process which got stalled due to online shifting of classes in the online mode in the month of January due to covid upsurge.

It is noteworthy to mention here that College Library got SOUL software upgraded from SOUL 2.0 to SOUL 3.0 and the Library staff underwent online training for it. The Library also purchased the following furniture :

1. Property counters
2. Book stacks
3. Circulation counter

Subscription of following newspapers & magazines was also done so that students can prepare for various competitive examination.

1. Indian Express (English)
2. The Tribune (English)
3. Times of India (English)
4. Hindustan Times (English)
5. Employment News (English)
6. Amar Ujala (Hindi)
7. Dainik Jagran (Hindi)
8. Navbharat Times (Hindi)
9. Hindustan (Hindi)

Magazines:

1. Competition Success Review (English)
2. General Knowledge Today (English)
3. Pratiyogita Darpan (Hindi)
4. India Today (Hindi)
5. Yojana (Hindi)
6. Kurukshetra (Hindi)
7. The Week (English)
8. Civil Services Times (English)
9. Pratiyogita Darpan (English)

Under e-Library section, subscription of following databases for e-books and e-journals etc. was done:

1. Membership of BCI (British Council Of India)
2. Membership of N-List from INFLIBNET
3. Membership of NDLI (National Digital Library of India)
4. Membership of Z Library

The Girls Common Room has been shifted to a much bigger space – the erstwhile college canteen so that the students can sit comfortably. It has also been decided to purchase coolers for the upcoming summer season.

The Principal also instructed the College Magazine and Printing Committee to start working on the College Magazine Ankurita’s next issue.

The IQAC chalked out the following plan of action for the college in consultation with the Principal.

1. All the Departments to organize atleast 3 activities in the current academic session (workshop/seminar/competition) out of which atleast one should be at National Level. Also the Departments were asked to prepare activities calendar and submit the same.
2. To celebrate International Women’s Day on 8th March in College with fervour and to ensure participation of all students.
3. To start rehearsal of students who won prizes in the Zonal Youth Festival for the upcoming Inter Zonal Youth Festival (IZYF) scheduled to be held from 25th to 27th March at Maharshi Dayanand University, Rohtak.

The meeting was attended by following IQAC members:

1. Ms. Ritika Gupta (Convener)
2. Dr. Parul Rana
3. Dr. Poonam Almadi
4. Dr. Neha Aggarwal
5. Mr. Anuj
6. Ms. Jyoti Gupta
7. Ms. Ashna(alumnus)
8. Ms. Savita Nagar (alumnus)
9. Mr. Keshav
10. Ms. Meenu
11. Ms. Sonia Minocha

Administrative Staff

I. Mr. Dheeraj

Subject Expert:

Mr. A.K. Sharma

Mrs. Asha Rohilla

A meeting of IQAC was convened on 8h April, 2022 with Principal Dr. Sunidhi in the chair.

The agenda chalked out in the previous two meetings that has been achieved is listed below:

1. The construction of Parking shed under RUSA scheme by PWD B&R started in 2nd week of March Construction is under progress.
2. Under RUSA fund, concrete sitting points in the lawn of Multipurpose Hall finished. The flooring of Room no. 204 completed and flooring of courtyard of Old Commerce Block finished.
3. Timely utilization of all grants received from the Dept. of Higher Education by the college.
4. All the departments organized atleast 3 activities in the session 2021-22 (workshops/seminars/competitions)
5. International Women’s day was celebrated with great fervour by the students and faculty.
6. 2 students – Anjali BA III and Anika Goswami BA III won 2nd prize in Rangoli and 3rd prize in English Poetic Recitation respectively in IZYF MDU, Rohtak.

The Principal on the request of IQAC-NAAC convenor, Mrs. Ritika Gupta, Associate Professor expanded the IQAC committee and constituted SSR committee.

A notable achievement by College NSS unit needs to be mentioned here. Dr. Rachna Saini, Assistant Professor who is Incharge of NSS unit was awarded the certificate of excellence for Best NSS Program Officer at the university level under the NSS scheme for the session 2020-21. Kajal Singh, student of our college awarded the best NSS Volunteer at the university level by Hon’ble VC Prof. Rajbir Singh on the occasion of NSS Day celebrations.

The IQAC committee chalked out the following Plan of action that has been listed below:

1. Red Cross Unit of College to organize a Blood Donation Camp.
2. Eco Club to celebrate ‘Earth Day’.
3. Photography workshop to be conducted by the Dept. of Journalism & mass Communication.
4. To organize Convocation-cum-Prize Distribution Function.

The meeting was attended by following IQAC -AQAR members:

1. Ms. Ritika Gupta (Convenor)
2. Dr. Parul Rana
3. Dr. Poonam Almadi
4. Dr. Neha Aggarwal
5. Ms. Sonia Minocha
6. Dr. Varsha Sharma
7. Ms. Neha Vij
8. Ms. Ashna (alumnus)
9. Ms. Savita Nagar (Alumnus)
10. Ms. Meenu
11. Ms. Divesh
12. Ms. Priya Saini
13. Ms. Punam Rani
14. Ms. Chanchal
15. Mr. Anuj
16. Mr. Keshav
17. Mr. Sandeep

Administrative Staff

I. Mr. Dheeraj

Subject Expert:

Mr. A.K. Sharma

Mrs. Asha Rohilla